SNP Cost Responsibility

SFA: Titusville Area School District

The SFA has deemed the following cost responsibility schedule to be a necessary part of this bid specification. Costs that are not provided for under the standard contract terms and conditions, but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFA's operation, must be assigned by the SFA prior to the bid opening and designated below:

Food:	**FSMC**	**SFA**	**N/A**
Food Purchases	X		
Commodity Processing Charges	X		
Processing and Payment Invoices	X		
Labor for Employees:	**FSMC**	**SFA**	**N/A**
Fringe Benefits and Insurance	X	X	
Payroll Taxes	X	X	
Preparation and Processing Payroll	X	X	
Retirement	X	X	
Salaries/Wages	X	X	
Unemployment Compensation	X	X	
Workers Compensation	X	X	

The items listed below with an asterisk (*) are direct cost items that may or may not apply to each SFA. At local discretion, based upon actual practice and need, the SFA should assign cost responsibility for those items applicable to their operation or designate them as not applicable (N/A).

China/Silverware/Glassware:	**FSMC**	**SFA**	**N/A**
Initial Inventory			X
Replacement During Operation			X
Telephone:	**FSMC**	**SFA**	**N/A**
Local		X	
Long Distance		X	
Trash Removal:	**FSMC**	**SFA**	**N/A**
From Kitchen		X	
From Dining Area		X	
From Premises		X	
Equipment Replacement:	**FSMC**	**SFA**	**N/A**
Expendable		X	
Non-expendable		X	
Equipment Repair:	**FSMC**	**SFA**	**N/A**
Kitchen Equipment		X	
*Vehicle Maintenance		X	
***Storage Costs:**	**FSMC**	**SFA**	**N/A**
Food	X		
Supplies	X		
***Employee Recruitment:**	**FSMC**	**SFA**	**N/A**
Initial	X	X	
Replacement	X	X	
***Product and Public Liability:**	**FSMC**	**SFA**	**N/A**
Equipment		X	
Insurance	X	X	

Cost Responsibility Detail Sheet for SFA: Titusville Area School District

*Taxes:	FSMC	SFA	N/A
Sales	X		
Other	X		
Other Expenses:	**FSMC**	**SFA**	**N/A**
*Car/Truck Rental (include explanation in RFP)			X
Cleaning/Janitorial Supplies	X		
*Courier Services (i.e., bank deposits, school deliveries)		X	
Laundry		X	
*License Fees			X
*Linens			X
*Office Supplies	X		
*Paper/Disposable Supplies	X		
Pest Control		X	
*Printing	X		
*Promotional Materials	X		
*Tickets/Tokens			X
Uniforms		X	
Indirect Costs:	**FSMC**	**SFA**	**N/A**
Utilities		X	
Indirect Labor		X	
Other: add other expenses charged to the food service account. Overhead expenses incurred by the FSMC are not allowable	**FSMC**	**SFA**	**N/A**
Cleaning Responsibilities:	**FSMC**	**SFA**	**N/A**
Cafeteria Walls		X	
Daily Routine Cleaning of Dining Tables and Chairs	X	X	
Dining Room Floors		X	
Duct Work		X	
Exhaust Fans		X	
Food Preparation Areas (include equipment)	X	X	
Grease Filters		X	
Grease Traps		X	
Hoods		X	
Kitchen Floors	X	X	
Kitchen Walls	X	X	
Light Fixtures		X	
Periodic Waxing and Buffing of Dining Room Floors		X	
Restrooms for Food Service Employees		X	
Serving Areas	X	X	
Thorough Cleaning of Dining Room Tables and Chairs	X	X	
Windows		X	
Window Coverings		X	
Other:			